BIA REQUEST FOR ROP

TO: KAY PERKINS CC: CRYSTAL SOUZA
(Name)

FROM: _____
(Name)

☐ Clerk's Office ☐ Case Management Specialist
☐ Attorney Manager ☐ _____

DATE: _____

RE: Alien Name: _____

A Number: _____

The record of proceeding in the above matter is needed in the BIA due to:

☐ Alien is detained at government expense. RUSH.

☐ Notice of Appeal filed_____.
(Date)

☐ Motion pending.

☐ Needed for immediate adjudication as a "special projects" case as identified by the chairman. Project type:_____

Please scan (if the ROP is barcoded), complete the Routing Slip, and forward this ROP

to_____ as soon as possible.
(Name and Location)

To be completed by FOIA Unit:

Date ROP returned to FOIA _____

REV. 9/22/04